

NRC FORM 114  
(2-90)  
NRCM 4108

U.S. NUCLEAR REGULATORY COMMISSION

**CAREER OPPORTUNITY ANNOUNCEMENT**

DO NOT REMOVE POSTING

AN EQUAL OPPORTUNITY EMPLOYER. CANDIDATES WILL BE CONSIDERED WITHOUT DISCRIMINATION FOR ANY NONMERIT REASON SUCH AS RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, POLITICAL AFFILIATION, MARITAL STATUS, PHYSICAL OR MENTAL HANDICAP, AGE, OR MEMBERSHIP IN AN EMPLOYEE ORGANIZATION.

POSITION TITLE <b>Section Chief</b>		ANNOUNCEMENT NUMBER <b>0250003</b>	DATES:	OPENING <b>10/09/01</b>	CLOSING (Close of business) <b>10/29/01</b>	EXPIRATION (For "Open Unit Filled" vacancies remove posting on this date)
SERIES <b>0801   1301</b>	GRADE <b>GG-15</b>	PROMOTION POTENTIAL TO <b>GG-15</b>	AREA OF CONSIDERATION		TYPE OF POSITION	
ORGANIZATION LOCATION <b>Office of Nuclear Reactor Regulation Division of Licensing Project Management Project Directorate III, Section 1</b>			NATIONWIDE		<input checked="" type="checkbox"/> BARGAINING UNIT	<input checked="" type="checkbox"/> NONBARGAINING UNIT
			WASHINGTON, DC COMMUTING AREA		<input checked="" type="checkbox"/> FULL-TIME	<input type="checkbox"/> PART-TIME
			REGION COMMUTING AREA		<input checked="" type="checkbox"/> PERMANENT APPOINTMENT	<input type="checkbox"/> TEMPORARY APPOINTMENT
			<input checked="" type="checkbox"/> OTHER NRC Wide		<input checked="" type="checkbox"/> INCUMBENT IS SUBJECT TO RANDOM DRUG TESTING	<input type="checkbox"/> NOT TO EXCEED
DUTY LOCATION <b>Rockville, MD</b>		TRAVEL REQUIREMENTS <b>Occasional</b>	NAME OF IMMEDIATE SUPERVISOR <b>Singh Bajwa</b>			

APPLICATION INSTRUCTIONS: COMPLETE AND SUBMIT THE FOLLOWING TO THE ADDRESS SPECIFIED AT THE BOTTOM OF THIS PAGE. (Use the Vacancy Announcement Number in all correspondence.)

1. AN UPDATED SF771 PERSONAL QUALIFICATIONS STATEMENT OR APPLICATION FOR GOVERNMENT EMPLOYMENT OR RESUME
2. AN NRC FORM 115 VACANCY APPLICATION STATUS NOTICE (NRC applicants only)
3. A COPY OF YOUR CURRENT PERFORMANCE APPRAISAL OR A SIGNED STATEMENT THAT IT IS NOT AVAILABLE.
4. NRC APPLICANTS (ONLY); FOUR COPIES OF APPLICATION MATERIALS REQUESTED.
5. THE NRC IS A ZERO-TOLERANCE AGENCY WITH RESPECT TO ILLEGAL DRUG USE.
6. OTHER (Specify):

NOTICE: APPLICATIONS MAY BE REFERRED TO THE RATING ENTITY A MINIMUM OF SIXTEEN (16) CALENDAR DAYS AFTER OPENING DATE

NONBARGAINING UNIT POSITIONS ONLY. CANDIDATES WHOSE PRESENT PROMOTION POTENTIAL DOES NOT EXCEED THE POTENTIAL OF THIS VACANCY MAY NOT BE SUBJECT TO RATING PROCEDURES AND MAY BE REFERRED DIRECTLY TO THE SELECTING OFFICIAL.

DUTIES OF POSITION (If this position is announced at multiple grade levels, these duties describe the full performance level; at lower grade levels the duties may vary slightly and will be performed under somewhat closer supervision.)

Incumbent manages the review, oversight and safety reviews of operating reactors under his/her jurisdiction. Is responsible for the conduct of safety and licensing reviews which may include environmental and financial reviews and inspections of various licensee facilities and the administration of NRC human resources programs relative to employees under the incumbent's supervision. Assists the Project Director and Division Director in the development and maintenance of operating plan, change documents, and policies and acts as a change agent in the organization.

QUALIFICATIONS REQUIRED (If the position is announced at multiple grade levels, these qualifications describe the full performance level, unless otherwise specified. The position description, immediate supervisor, and/or NRC Manual chapter and Appendix 4108 can be consulted for more detailed qualification requirements and/or interpretation of qualifying experience.)

Candidates meet the basic qualifications by having at least one year of specialized experience at the next lower grade level or equivalent.

Candidates shall demonstrate the potential to provide effective leadership and to assure organizational effectiveness in the area of work processes and resource and equipment utilization.

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RATING FACTORS (Applicants are strongly encouraged to submit a statement addressing the Rating listed below.)

1. Knowledge of and ability to work to achieve NRC performance goals: maintain safety, increase public confidence, reduce unnecessary regulatory burden on stakeholders, and increase effectiveness and efficiency of NRC processes.

(Example: Provide specific examples of activities or accomplishments that demonstrate recognition of the NRC performance goals and specific

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FOR ADDITIONAL INFORMATION CONTACT

Alison Hoffman

Email: AXH

Mail Stop: 03E17A

TELEPHONE

AREA CODE

NUMBER

301

415-3830

SEND APPLICATION MATERIALS TO:

<input checked="" type="checkbox"/> Human Resources Recruitment & Operations Office of Human Resources	<input type="checkbox"/> Region I Personnel Officer	<input type="checkbox"/> Region II Personnel Officer	<input type="checkbox"/> Region III Personnel Officer	<input type="checkbox"/> Region IV Personnel Officer
U.S. Nuclear Regulatory Commission Washington, D.C. 20555	U.S. Nuclear Regulatory Commission 475 Allendale Road King of Prussia, PA 19406	U.S. Nuclear Regulatory Commission 61 Forsyth Street, SW (23785) Atlanta, GA 30303	U.S. Nuclear Regulatory Commission 801 Warrenville Road Lisle, IL 60532	U.S. Nuclear Regulatory Commission 611 Ryan Plaza Drive, Suite 400 Arlington, TX 76011

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**QUALIFICATIONS REQUIRED - CONTINUED**

Candidates must also possess a thorough knowledge of the theories, principles, and practices in a field of engineering or physical science, as evidenced by a bachelor's degree or an equivalent combination of education, training, and experience.

Reasonable accommodations will be made for qualified applicants or employees with disabilities, except when doing so would pose an undue hardship on the employing agency.

**RATING FACTORS - CONTINUED**

contributions toward achieving these goals and facilitating improvements in alignment with these goals.)

2. Ability to direct, lead, and manage a diverse technical staff in mission-critical programs with competing deadlines and conflicting resource demands.

(Example: Describe specific experience, training and accomplishments which demonstrate your ability or potential to manage and provide leadership for a technical staff as demonstrated by success in activities such as: formulating goals and objectives to successfully accomplish a complicated project; establishing processes and evaluating their effectiveness; effectively utilizing resources (FTE and dollars); effectively utilizing infrastructure such as IT resources; effectively performing contract budgeting and management; managing multiple projects and programs with competing deadlines and resource conflicts in the context of achieving organizational goals; planning long-term and short-term program activities including management of priority assignments; establishing and controlling procedures and schedules of work products or programs to achieve timely, high-quality products which reflect emphasis on safety; coordinating and/or managing technical personnel that demonstrates effective utilization of human resources; and reviewing and evaluating technical findings and conclusions.)

3. Ability to communicate information, ideas, and advice in a clear, concise and logical manner, both orally and in writing, with colleagues, subordinates, NRC management in headquarters or regions, ACRS, the Commission, member of the public, representatives of professional groups or other Federal or State agencies.

(Example: Describe specific experience, training, and accomplishments which demonstrate communication skills and your ability to: use formal and informal networks to build support for programs; lead complex

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**RATING FACTORS - CONTINUED**

technical discussions and consolidate complex and diverse opinions into concise, balanced and well-founded recommendations; and communicate effectively in work relationships with subordinates, peers, management, and/or government or industry officials to develop solutions to regulatory problems and issues. Describe the kinds of oral and written presentations you have made to represent agency positions to others and complex technical documents you have developed. Describe what editorial review of work prepared by technical staff you have conducted, if any.)

4. Knowledge of the applicable NRC rules, regulations, policies, practices, and procedures for either power or non-power reactors, including regulatory guides, industry codes and standards and other NRC criteria and ability to interpret and apply these criteria.

(Example: Describe specific experience, education, and training in this area. Give specific examples of how you applied and interpreted regulatory guides, industry codes, standards and other criteria.)

5. Knowledge of the design, licensing, operation and/or decommissioning of commercial nuclear power plants.

(Example: Describe work experience, education, training or developmental assignments which have provided you with knowledge and understanding of the broad principles of design, licensing, and operation and/or decommissioning of power plants. If applicable, describe knowledge in specific areas such as: risk assessment, safety evaluation development for various types of licensing actions, and quality assurance.)

Note: Breadth, recency, and length of experience in the field, training, awards, and commendations; past and current performance; and community or outside activities will be reviewed as they relate to each of the above factors to determine the level of knowledge, skill, or ability of candidates.

EXECUTIVE AGENCIES ARE PROHIBITED FROM ACCEPTING OR CONSIDERING APPLICANTS FOR COMPETITIVE APPOINTMENTS OR POSITIONS BASED ON POLITICAL RECOMMENDATIONS FROM MEMBERS OF CONGRESS, CONGRESSIONAL EMPLOYEES, ELECTED STATE OR LOCAL GOVERNMENT OFFICIALS, AND POLITICAL PARTY OFFICIALS. SUCH OFFICIALS MAY ONLY SUPPLY STATEMENTS REGARDING THE CHARACTER AND RESIDENCE OF THE APPLICANT.